

BRIEFING NOTE

TO: Board of Directors

FROM: Derick Summers, Chair

DATE: December 1, 2025

SUBJECT: Professional and Community Appointees

☒ For Decision

☐ For Information

☐ Monitoring Report

Purpose:

To appoint individuals as Professional and Community Appointees of the College.

Background:

The Board maintains a group of non-board members who are appointed to sit on committees to assist in the governance process and policy making duties of the board, in accordance with the [Appointed Committee Member Policy](#).

A screening committee is responsible for interviewing candidates to ensure they meet the pre-appointment competencies approved by the board.

For Consideration:

On November 14, the screening committee conducted interviews for community appointees who were seeking reappointment and had not completed the screening interview within the last three years.

On November 19, 2025, the committee conducted interviews for new candidates seeking appointment as professional appointees. On December 1, the Committee's recommendations will be reviewed by the Board in an in-camera session pursuant to section 7(2)(d) of the Health Professions Procedural Code (personnel matter).

Public Interest Considerations:

In order to carry out its public interest mandate, it is necessary for the board to retain a sufficient number of individuals to sit on College committees. In addition, the Board should be satisfied that individuals who are selected as appointed members meet approved competencies and will act in the public interest in carrying out their role.

Diversity, Equity, and Inclusion Considerations:

In 2021, the Board approved a new screening and interview process that focuses on the five core competencies identified by the Board as prerequisites for election to the Board or appointment to

committees, including collaboration and inclusion. In addition, steps were taken to remove or reduce potential barriers to participation in the interview process, including holding an information session for interested candidates.

Risk Management Considerations:

The Board carefully reviews current board and committee compositions to assess the number of Appointed Committee Members that will be needed to ensure committees will be adequately populated for the coming year. The screening process is designed to mitigate risk by ensuring that those appointed demonstrate the necessary competencies to serve as committee members.

Action Required:

That the Board appoint individuals as Appointed Members of the College.